

The University of Michigan  
**Hot Work Permit**



**BEFORE INITIATING HOT WORK, CAN THIS JOB BE AVOIDED? IS THERE A SAFER WAY?**

This Hot Work Permit is required for any temporary operation involving open flames or producing heat and/or sparks. In occupied tenant space. This includes, but is not limited to: Brazing, Cutting, Grinding, Soldering, Thawing Pipe, Torch Applied Roofing and Welding.

**PART 1  
INSTRUCTIONS**

1. Fire safety Supervisor:
  - a. Verify precautions listed at right (or do not proceed with the work).

- b. Complete and retain PART 1

HOT WORK BEING DONE BY:

- ☐ Employee  
☐ Contractor \_\_\_\_\_

Date:	Job No.
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Location/Building & Floor

Nature of Job

Name of Person Doing Hot Work

I verify the above location has been examined, the precautions checked on the Required Precautions Checklist have been taken to prevent fire, and permission is authorized for this work.

Signed: (Fire safety Supervisor)

Permit Expires:	Date	Time	AM PM
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**NOTE EMERGENCY NOTIFICATION BELOW ON FORM.  
USE AS APPROPRIATE FOR YOUR FACILITY.**

**Warning!**

**HOT WORK IN PROGRESS  
WATCH FOR FIRE!**

**IN CASE OF EMERGENCY:**

**CALL:** \_\_\_\_\_

**AT:** \_\_\_\_\_

**REQUIRED PRECAUTIONS CHECKLIST**

- ☐ Available sprinklers, hose streams and extinguishers are in service/operable.  
☐ Hot Work equipment in good repair.

**Requirements within 35 ft. (11m) of work**

- ☐ Flammable liquids, dust, lint and oily deposits removed.  
☐ Explosive atmosphere in area eliminated.  
☐ Floors swept clean.  
☐ Combustible floors wet down, covered with damp sand or fire-resistive sheets.  
☐ Remove other combustibles where possible. Otherwise protect with fire-resistive tarpaulins or metal shields.  
☐ All wall and floor openings covered.  
☐ Fire-resistive tarpaulins suspended beneath work.

**Work on walls or ceilings**

- ☐ Construction is noncombustible and without combustible covering or insulation.  
☐ Combustibles on other side of walls moved away.

**Work on enclosed equipment**

- ☐ Enclosed equipment cleaned of all combustibles.  
☐ Containers purged of flammable liquids/vapors.

**Fire watch/Hot Work area monitoring**

- ☐ Fire watch will be provided during and for 60 minutes after work, including any coffee or lunch breaks.  
☐ Fire watch is supplied with suitable extinguishers, charged small hose.  
☐ Fire watch is trained in use of this equipment and in sounding alarm.  
☐ Fire watch may be required for adjoining areas, above, and below.  
☐ Monitor Hot Work area for 3 hours after job is completed.

**Other Precautions Taken**

- ☐ \_\_\_\_\_