Name of Procedure

Exposures/Unintended Contact

Issue Date: 12/18/17

Revision #: 12/19/17

**Applies To**: University of Michigan departments wanting to include exposures and unintended contact procedures in their set of standard operating procedure documents.

******

***If the employee is in need of emergency medical attention, call 911 immediately.***

Describe what actions to take in an exposure incident, i.e. leaving the area for inhalation hazards, removing contaminated clothing and/or PPE, flushing eyes and skin.

Contact EHS for advice on symptoms of chemical exposure, or assistance in performing an exposure assessment.

# **Contacting Occupational Health Services:**

Describe procedures to contact Occupational Health Services for medical advice on occupational exposures.

# **Exposure Incident Follow Up:**

Describe the procedures for completing the work related [Illness and Injury Report Form](http://www.workconnections.umich.edu/employees/work-related-illness-injury/step-one/).

1. Report all work related accidents, injuries, illnesses or exposures to Work Connections within 24 hours by completing and submitting the [Illness and Injury Report Form](http://www.workconnections.umich.edu/employees/work-related-illness-injury/step-one/). Follow the directions on the Work Connections website [Where to go for treatment](http://www.workconnections.umich.edu/treatment.html) to obtain proper medical treatment and follow-up.
2. Complete the [EHS Laboratory Incident and Near-Miss Report](http://ehs.umich.edu/forms/laboratory-incident-and-near-miss-report/)form.