Completing the Chemical (Hazardous) Waste Label

Standard Operating Procedure
Date: 07/11/17
Revision #: 02

The Hazardous Waste Label

The hazardous waste label must be on every container of chemical waste. It helps researchers properly manage their waste and stay in compliance with federal, state, and local rules and regulations.

The hazardous waste label:
- Identifies the constituents in a container.
- Helps prevent incompatible waste combinations.
- Informs personnel handling the waste of the hazards involved with the waste.
- Alerts emergency responders to the presence of hazardous materials in the event of a leak or spill and to follow the appropriate accidental release measures.
- Helps track the waste.

Supplies Available through Hazardous Materials Management

Hazardous Materials Management (HMM) supplies the hazardous waste label. To order hazardous waste labels, call (734) 763-4568 or complete the online Waste and Supply Request form.

NOTE: HMM can provide pre-printed hazardous waste labels with the contact information.

Procedure: Completing the Chemical (Hazardous) Waste Label

To complete the hazardous waste label:
1. In the Accumulation Start Date field, write the date the first drop of waste is placed into the container.
2. In the Chemical Description (Do Not Abbreviate) field, write the complete name all of the chemicals.
3. Leave the DOT Shipping Name/Waste Code(s) FOR OSEH USE ONLY field blank unless directed by an HMM staff member to complete it.
4. In the Contact Information field, write the following information:
   - Name
   - Room and building
   - Phone number that HMM can contact regarding questions about the waste.
   - Building’s EPA ID Number.
5. When the waste is ready to be collected, refer to the procedure Completing the Waste Manifest for Hazardous Waste.