Special Events and Temporary Structures Fire Prevention Inspection

Standard Operating Procedure

Date: 06/27/17
Revision #: 02

Applies To: Fire Safety Services inspectors and U-M employees

Means of Egress

☐ All exits clearly identified and paths clear.
☐ All exits and exit signs illuminated.
☐ All exit doors unlocked and unobstructed.
☐ Emergency lighting installed and operational.
☐ Floors and walking surfaces maintained clean and dry.
☐ Stairways free of obstructions and combustibles.

Electrical Safety

☐ Electrical extension cords safely arranged.
☐ Proper clearance for all electrical components and circuit breakers.

Fire Extinguishers

☐ Fire extinguishers accessible, sealed, with current inspection tags.

Fire Alarm System

☐ Fire alarm system all clear status, no trouble condition indicated.
☐ Fire pump power “on” indication with all sprinkler valves open.

Fire Department Access

☐ Fire lanes and fire access routes clear and unobstructed.
☐ Building fire department connections clear and unobstructed.

Food Service Areas

☐ Vending areas for excessive combustible loading and/or storage.
☐ Commercial cooking appliances with UL Standard 300 fire systems.
☐ Commercial cooking hoods/ductwork clean with baffles installed.
☐ Compressed gas cylinders properly secured.
☐ Licensed by U-M EHS Food Safety Sanitarians.

Membrane Structures

☐ Membrane structures correctly positioned with fire breaks.
☐ Membrane structures attached label of material size and fabric type.
☐ Tent Heaters Correctly Positioned
☐ Exit signs posted and illuminated.
☐ Lighting provided from separate circuit or source of power.
☐ Ground fault circuit protection provided.

Portable Generators

☐ Portable generators compliant with U-M safety guidelines.
☐ Isolated from contact with the public by approved means.
☐ Fire extinguisher provided.

Other

☐ Flammable and combustible liquids properly stored.
☐ As required by other applicable standard.