Preparing Biohazardous Sharps Waste for Collection
Standard Operating Procedure
Revision Date: 06/19/18

Use this procedure for sharps waste, which includes any object that will easily penetrate the skin.

**Examples of this Waste Steam**

- Needles
- Scalpels
- Intravenous tubing with needle attached
- Razor blades
- Capillary tubes

**Supplies Available through Hazardous Materials Management**

Hazardous Materials Management provides the following supplies. To order these supplies, call (734) 763-4568 or complete the online [Waste and Supply Request](#) form.

<table>
<thead>
<tr>
<th>SUPPLY</th>
<th>DESCRIPTION</th>
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<tbody>
<tr>
<td><img src="image" alt="BIOHAZARD label with accumulation start date" /></td>
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<tr>
<td><img src="image" alt="SHARPS label" /></td>
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<tr>
<td><img src="image" alt="3.5 gallon and 2 gallon sharps container" /></td>
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</tr>
<tr>
<td><img src="image" alt="5 gallon biohazard pail" /></td>
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</tbody>
</table>
**Procedure: Completing the BIOHAZARD Label**

In the **Accumulation Start Date** field, write the date that waste accumulation begins.

*NOTE:* This waste stream **must** be collected by HMM within 60 days of the start accumulation date.

**Procedure: Preparing Biohazardous Sharps Waste for Collection**

1. Collect the waste in properly labeled sharps containers.
2. Close the container.
3. Request waste collection from HMM using one of the following methods:
   - Call HMM at (734) 763-4568
   - Complete the online [Waste and Supply Request](#) form