

Preparing Biohazardous Sharps Waste for Collection

Standard Operating Procedure

Revision Date: 08/16/23

Use this procedure for sharps waste, which includes any object that will easily penetrate the skin.





Examples of this Waste Stream



- Needles
- Scalpels
- Intravenous tubing with needle attached
- Razor blades
- Capillary tubes

Supplies Available through Hazardous Materials Management

Hazardous Materials Management provides the following supplies. To order these supplies, call (734) 763-4568 or complete the online [Waste and Supply Request](#) form.

SUPPLY	DESCRIPTION
	BIOHAZARD label with accumulation start date The “BIOHAZARD” symbol label must be on the waste containers used for biohazardous sharps waste and biohazardous broken glass.
	SHARPS label The “SHARPS” label must also be on the waste containers used to collect biohazardous broken glass.
	3.5 gallon and 2 gallon sharps container These are examples of containers used to collect biohazardous sharps waste.
	5 gallon biohazard pail

Procedure: Completing the BIOHAZARD Label

In the **Accumulation Start Date** field, write the date that waste accumulation begins.

NOTE: This waste stream **must** be collected by HMM within 60 days of the start accumulation date.

Procedure: Preparing Biohazardous Sharps Waste for Collection

1. Collect the waste in properly labeled sharps containers.
2. Close the container.
3. Request waste collection from HMM using one of the following methods:
 - Call HMM at (734) 763-4568
 - Complete the online [Waste and Supply Request](#) form