



Special Events and Temporary Structures Fire Prevention Inspection Standard Operating Procedure

Date: 06/27/17

Revision #: 02

Applies To: Fire Safety Services inspectors and U-M employees

Means of Egress

- All exits clearly identified and paths clear.
- All exits and exit signs illuminated.
- All exit doors unlocked and unobstructed.
- Emergency lighting installed and operational.
- Floors and walking surfaces maintained clean and dry.
- Stairways free of obstructions and combustibles.

Electrical Safety

- Electrical extension cords safely arranged.
- Proper clearance for all electrical components and circuit breakers.

Fire Extinguishers

- Fire extinguishers accessible, sealed, with current inspection tags.

Fire Alarm System

- Fire alarm system all clear status, no trouble condition indicated.
- Fire pump power "on" indication with all sprinkler valves open.

Fire Department Access

- Fire lanes and fire access routes clear and unobstructed.
- Building fire department connections clear and unobstructed.

Food Service Areas

- Vending areas for excessive combustible loading and/or storage.
- Commercial cooking appliances with UL Standard 300 fire systems.
- Commercial cooking hoods/ductwork clean with baffles installed.
- Compressed gas cylinders properly secured.
- Licensed by U-M EHS Food Safety Sanitarians.

Membrane Structures

- Membrane structures correctly positioned with fire breaks.
- Membrane structures attached label of material size and fabric type.
- Tent Heaters Correctly Positioned
- Exit signs posted and illuminated.
- Lighting provided from separate circuit or source of power.
- Ground fault circuit protection provided.

Portable Generators

- Portable generators compliant with U-M safety guidelines.
- Isolated from contact with the public by approved means.
- Fire extinguisher provided.

Other

- Flammable and combustible liquids properly stored.
- As required by other applicable standard.