COVID-19 Exposure Guidance for Staff and Supervisors

Staff:
- Stay home or leave work if you are sick, showing symptoms of COVID-19, or have been in close contact with someone who has tested positive for COVID-19.
- Seek immediate medical attention if symptoms are severe.
- Notify your supervisor via phone or email.

Call the Occupational Health Services (OHS) Hotline at 734-764-8021 and select prompt 1. Phone lines are available 6 AM - 8 PM each day for employees who are sick and/or have questions related to COVID-19. Screening questions will be asked to determine next steps.
  - Whether you need to seek COVID-19 testing and where to get tested.
  - Whether you need to quarantine.
  - In all cases, follow the guidance of your healthcare provider and local health department.

Click Here: For more guidance from the Michigan Department of Health & Human Services (MDHHS)

Supervisors:
- Tell the employee to not come to work or leave work if they are sick, showing symptoms of COVID-19, or have been in close contact with someone that tested positive for COVID-19.
- Tell the employee to call the Occupational Health Services (OHS) Hotline at 734-764-8021 to be screened for testing and seek guidance.
- Refer to the University Human Resources FAQ for information regarding additional paid time off programs.
- Contact the EHS COVID-19 Outbreak Team (EHS-Covid-19-Reporting@umich.edu) to provide information on the employee’s case for contact tracing and to assess the need for custodial services in areas where the employee worked.

Resources:
University of Michigan Public Affairs: https://coronavirus.umich.edu/
Washtenaw County Health Department: https://www.washtenaw.org/3095/COVID-19
State of Michigan: https://www.michigan.gov/coronavirus

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